

Emmanuel Episcopal Church
COLUMBARIUM SUBSCRIPTION AND AGREEMENT

I apply to the Rector of Emmanuel Church for a Subscription and Agreement for one (1) niche, which will accommodate no more than two (2) standard containers. I have the Rules and Regulations for the Columbarium, a current version of which is attached, and make this application agreeing to be bound by the terms.

Niche No.

_____ Date

_____ Application's signature

_____ Applicant's full name (printed or typed)

_____ Address

_____ Applicant's date of birth

_____ Next of kin and relationship

_____ Address

DESIGNATION OF USERS *(please print or type)*

1. _____

2. _____

_____ Address

_____ Address

_____ Date of birth

_____ Date of birth

Approved by: _____

Date: _____

Emmanuel Episcopal Church
COLUMBARIUM SUBSCRIPTION FEES

I understand the fee for a niche is \$1,600.00 payable upon reservation of the space. If a niche is to occupy two urns then an additional fee of \$500.00 is due at the time of the second interment.

Niche No.

Date

Signature

For Office Use Only

Date

Fee received

Date

Second fee received, if applicable

Emmanuel Episcopal Church

COLUMBARIUM GOVERNING POLICIES [1.1]

OWNERSHIP TITLE AND PROPERTY RIGHTS

Emmanuel Episcopal Church retains legal title to all Columbarium niches. The Purchaser acquires no property rights in the Columbarium and its niches and agrees that said areas are at all times under the sole ownership and control of Emmanuel Episcopal Church.

ELIGIBILITY FOR INURNMENT

Any person may apply to acquire interment space in the Columbarium. The application must be approved by the Rector, who has sole authority to determine who is eligible for interment in the Columbarium. While eligibility for interment shall in no way be exclusive to individuals falling in the following categories, priority shall be granted to any member or former member of the parish, ordained ministers of The Episcopal Church, employees and former employees of the parish, and spouses, parents, children and grandchildren of the above individuals.

COST OF A NICHE

The one-time fee to reserve a niche in the Columbarium shall be determined by the Rector and approved by the Vestry. The fee includes the right of inurnment in the reserved niche, inscription on the niche, and ongoing care for the Columbarium. The fee does not include the cost of cremation. The Church may change the fee, but the current niche reservation holders will not be reimbursed or assessed additional costs if the fee is changed.

Purchase of a niche is actually purchase of a right of inurnment in the Columbarium. While the purchaser does not hold a deed as such, the purchase is equivalent to a cemetery plot so that tax deductions do not apply to the purchase of a right of inurnment. Some purchasers may wish to discuss this matter with their own attorney or accountant.

FINANCIAL STATEMENT

No reference of payment for a niche will appear on any statement of contributions to Emmanuel Episcopal Church.

RESERVING A NICHE

To reserve a niche, a person must submit full payment of the fee and a completed Columbarium Subscription & Agreement form to the Rector. Once an application is accepted, the Purchaser has reserved a niche in the Columbarium and the fee is non-refundable.

ACCEPTANCE

The Rector, in his/her sole discretion, may reject any application for inurnment. Upon revocation of the acceptance of an application for inurnment, the applicant's deposit will be promptly returned.

ASSIGNMENT

A purchaser may not sell, assign or transfer any right to a niche without the written consent of the Rector. The Rector may refuse its consent to a transfer or assignment to a person who would not have been approved to purchase a niche. The new owner must consent to be bound by the policies governing the Columbarium.

Upon the death of the owner, if the owner holds unused space in a niche, the rights therein shall pass as the owner may have directed in the application, or in the absence thereof, as the owner may direct in a duly probated will, or in the absence of a direction in a will, to the persons believed by the Rector to be the heirs at law of the owner.

If the right to a space in a niche is owned by more than one person, the Rector may rely upon the action of any co-owner, unless the parish has received written direction to the contrary from another co-owner.

CANCELLATION OF A NICHE RESERVATION

A person holding a niche reservation may cancel the reservation by providing written notice of cancellation to Emmanuel Episcopal Church, with no compensation due to the person or the designated person's estate or family.

CANCELLATION OF A NICHE RESERVATION WHEN A NICHE IS NOT USED

If the remains of the person designated on the final accepted reservation have not been inurned in the niche within either five years after the person's death or 120 years after the person's birth, the niche reservation will be cancelled, with no compensation due to the niche reservation holder or the designated person's estate or family. An exception may be made in the case of a person who donates their remains to science but wishes to reserve a niche with an engraved nameplate.

CANCELLATION OF A NICHE RESERVATION WHEN REMAINS ARE REMOVED

If the remains of the person designated on the final accepted reservation are inurned in the niche and subsequently removed by a member of the deceased's family or to comply with law, the niche reservation will be cancelled, with no compensation due to the designated person's estate or family.

TRANSFERRING A NICHE

The right to use a reserved niche may not be sold or otherwise transferred by any individual. It can only be surrendered back to Emmanuel Episcopal Church without any refund of the original payment.

SHARING A NICHE

The normal capacity of a niche is one urn. The niche may accommodate two urns provided that desire is specified at the time of reservation. The niche shall be limited to the deposit of urns each containing the cremated remains of one human person and no other. No object other than urns of cremated human remains may be placed in any niche.

INSCRIPTIONS ON NICHEs

Inscriptions on the face of each niche are limited to the name and years of birth and death of the deceased. The size and style of the inscription on each niche must be as prescribed by the parish. Inscriptions will include the information shown on the final accepted reservation.

CERTIFICATE HOLDER'S MAILING ADDRESS

Each niche reservation holder must notify the Church of changes to his or her mailing address and phone number. Correspondence mailed by the Church to the holder at his or her last known address will be deemed received by the holder seven days after the correspondence is sent.

REMOVING CREMATED REMAINS

Cremated remains may be temporarily removed by the Emmanuel Episcopal Church while making repairs or improvements to the Columbarium. Otherwise, remains may only be removed with the written consent of both Emmanuel Episcopal Church and a member of the deceased's family or when required by law.

FUNERAL AND COMMITTAL SERVICES

Remains may not be inurned in the Columbarium without a committal service conducted in compliance with The Book of Common Prayer. Only a cleric of Emmanuel or an ordained minister invited by a Rector of Emmanuel Episcopal Church may officiate at a committal service at the Columbarium.

FLOWERS, FLAGS, SIGNS, AND OTHER DECORATIONS

No flowers, real or artificial, shall be allowed in the Columbarium area except at the time of inurnment or with the approval of the Rector. Flags, signs, and other decorations may not be placed in or near the Columbarium. Prohibited items may be removed and disposed of by the Church without notice or liability to the owner of the item or any niche reservation holder.

VISITING HOURS

The Columbarium shall be open to visitors at all times when the Church is open to the public or on special occasions.

CARE FOR THE COLUMBARIUM AND LIMIT OF LIABILITY

The Church will provide reasonable ongoing care for the Columbarium. However, the Church, and all persons acting on the Church's behalf, will not be liable for any loss or damage to the Columbarium, niches, urns, or cremated remains inurned in the Columbarium. The Church may purchase insurance for its own benefit, but the Church is not obligated to purchase insurance for the benefit of niche reservation holders, designated persons to be inurned, or their estates or families. If there is a discrepancy between a reservation form or change form and the Church's records, the Church's records control.

RECONFIGURATION OF THE COLUMBARIUM

The Church reserves the right to enlarge or remodel the Columbarium, or to remove the Columbarium and build a new Columbarium in a new location and abandon the use of the existing Columbarium in the event of the demolition or remodeling of the present Church edifice or its sale by the Church, and in any of said events if any niche is affected, the Church may substitute for the niche another of substantially like size and character in which event the Purchaser shall have the same right in the substituted niche.

TERMINATION OF THE COLUMBARIUM

Niche reservations and rights of inurnment will continue as long as the present Columbarium stands and is owned by Emmanuel Episcopal Church. In the event Emmanuel Episcopal Church is no longer in operation the Columbarium becomes the property of the Episcopal Diocese of Maryland. No compensation will be due to the niche reservation holder or the person's estate or family.

AMENDMENT OR WAIVER OF COLUMBARIUM POLICIES AND PROCEDURES

Emmanuel Episcopal Church reserves the right to alter, amend, and/or revoke the Columbarium Policy at any time and from time to time as necessary or appropriate in the best interests of Emmanuel Episcopal Church and its members. Purchasers will be notified of such changes.

SUBJECT TO LAWS

In addition to the policies and procedures, the Columbarium's installation, maintenance, inurnments, disinurnments, and removals shall comply with all federal, State of Maryland, County of Baltimore and City of Baltimore laws, rules, and regulations to the extent they are applicable to the Church.

Date

Signature

Printed Name

114	214	314
113	213	313
112	212	312
111	211	311
110	210	310
109	209	309
108	208	308
107	207	307
106	206	306
105	205	305
104	204	304
103	203	303
102	202	302
101	201	301



THE COLUMBARIUM AT
EMMANUEL CHURCH

1214	1314	1414
1213	1313	1413
1212	1312	1412
1211	1311	1411
1210	1310	1410
1209	1309	1409
1208	1308	1408
1207	1307	1407
1206	1306	1406
1205	1305	1405
1204	1304	1404
1203	1303	1403
1202	1302	1402
1201	1301	1401

Boxes in black or with "X" are no longer available.

403	503	603	703	803	903	1003	1103
402	502	602	702	802	902	1002	1102
401	501	601	701	801	901	1001	1101