



Funeral Service Planning Form

The liturgy of the dead is an Easter Liturgy which finds its meaning in the Resurrection of our Lord. A Christian funeral or memorial service proclaims hope in the face of death; it is an affirmation of the continuity of fellowship with God even after our temporal lives are ended

You may wish to prepare this form in consultation with your priest and family. This form should be kept where it will be readily available when needed, and, if appropriate, you may wish to send copies to your next of kin. It should also be kept on file in the parish office. If at any time your wishes change, please update this form and place it on file in the parish office. Feel free to omit the items that do not apply and/or choices you prefer to leave to the judgment of your next of kin or clergy. To know your wishes in these matters will help your survivors immeasurably at what is usually a very difficult time.

Today's Date _____

Full Name _____

Address _____

Telephone _____

Birth Date _____ Birth Place _____

Name, address and phone number of person(s) authorized to handle your funeral arrangements:

The Funeral Home with which you will be working is:

Do you wish to have a Vigil (calling or visitation)? Yes_____ No_____

If yes, it is to be held at ____My home ____The Funeral Home ____Emmanuel

What are your wishes regarding the treatment of your mortal remains?

- _____ Body present at service
- _____ Cremation prior to service, ashes present in church
- _____ Cremation prior to service, ashes not present in church

What arrangements have you made regarding the interment of your remains? If applicable, please specify in which cemetery your remains will be interred.

Which burial office do you want? Rite I_____ Rite II_____

Do you want Holy Eucharist offered at your funeral? Yes_____ No_____

What scripture passages do you wish to have read? One or more readings and/or Psalms are appropriate, with many people selecting two lessons in total. If you wish to have Holy Eucharist, a reading from a Gospel is required. Lessons appointed for funeral services are found in Emmanuel's "Appointed Readings for a Funeral" document. You may also want to indicate who you would like to have read the lessons and lead the Psalm(s), or you may wish to leave that decision to your family or the parish clergy.

First Lesson _____

Second Lesson _____

Psalm(s) _____

Gospel _____

Readers (Names and Contact Information)

Would you like remembrances offered as part of the liturgy? If so, who would you like to speak? Provide names and contact information)

Flower arrangements may be placed on the High Altar and at other locations in consultation with the Altar Guild. Please provide any instructions regarding flowers and/or the name of your preferred florist.

Music is an important part of the liturgy. What hymns would you like to be sung? (Suggestions are found in Emmanuel's "*Suggested Hymns for Funerals*," though you may choose anything in the hymnal.) Please list your choices below.

Do you wish to have a particular prelude and/or postlude played? Do you wish to have other instruments, musicians or soloists provide additional music? If so, please provide details below.

Names and contact information for persons you would like to have as pallbearers and/or honorary pallbearers:

Names and contact information for persons you would like to have as ushers and/or honorary ushers:

Do you wish to have a reception following the service? Yes____ No____

If you do, where do you wish it to be held? _____

Do you wish to have donations made in your memory? If so, what organization(s) do you wish to name?

Are there other special instructions regarding your funeral service?

Have you remembered Emmanuel in your will? Are there specific programs or ministries in support of which you would like bequest to be used?
